

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BUILDINGS AND PROPERTY COMMITTEE MEETING MINUTES**

**MONDAY, MAY 7, 2018**

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### **I. CALL TO ORDER**

The Buildings and Property Committee of the Board of School Directors for the Big Spring School District met in the Large Group Room, Room 140, of the Big Spring High School at 6:00 P.M. with Richard Roush, Co-Committee Chairperson presiding. Eight (8) directors present: Richard Roush, Co-Committee Chairperson; William Swanson, Committee Member; Wilbur Wolf, Jr., ex-officio Committee Member; David Gutshall, Committee Member; Bob Kanc; Robert Over; and Todd Deihl.

Bob Kanc arrived at 6:02 pm.

Robert Over arrived at 6:03 pm.

David Gutshall arrived at 6:10 pm.

Kingsley Blasco arrived at 7:07 pm.

Absent – William Piper

Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts Jr., Assistant Superintendent; Richard Kerr, Business Manager; Rob Krepps, Questeq Director of Technology; Rick Gilliam, Director of Buildings, Grounds, & Transportation; and Carol Frace, Board Minutes.

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**II. DISCUSSION ITEMS**

**A. Presentations on Projects**

Mr. Richard Kerr, Jr, Business Manager provided a presentation to the Board of School Directors on projects.

- a. Construction Funds
- b. Review MR/MS/HS Bids and Values
- c. Review MR/MS Abatement Bids
- d. Construction Budget Review
- e. Review PennDOT Grant
  - Pedestrian Safety Improvement Project
- f. NV Change Orders
- g. Furniture Updates
- h. Review Summer Hire List

General Questions:

1. Mr. Wolf inquired if the MS abatement bid would be removed from tonight's agenda.
2. Dr. Fry reminded the Board that we have had some challenges with the abatement at Newville. We have had several change orders. Mr. Kerr will address some items that you will need to manage in order to stay within the budget for 2019.
3. Mr. Over questioned what is being proposing for us to review.
4. Dr. Fry stated the committee met and reviewed the items in question. The one thing that can be removed from the project for this summer is the repointing of the brick. It is something that will have to be addressed in the near future. In removing an item from the schedule of values, it could cause another item to inflate.
5. Mr. Roush reminded the Board that we have to decide if we want to piece mill this project or if we want to just move forward. I checked with a mason and they felt the bid for repointing was a good deal.
6. Mr. Wolf suggested that we move forward even if we are a hair over the budget. We can deal with the shortage down the road.

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7. Mr. Over reviewed the budget. He questioned the middle school parking lot and the repaving versus patching. Are we repaving the entire parking lot so we can address the drainage problem?
8. Mr. Wolf reminded the Board of School Directors that the project includes drainage repair and controls the water flow. This is included in the project as well as the repaving of the parking lot.
9. Dr. Fry led a discussion with the Board members as they reviewed the options for the parking lot and drainage concerns.
10. Mr. Over inquired about the MS auditorium and the plans for a renovation.
11. Dr. Fry held a discussion with the Board of School Directors on how to move forward with the Middle School project. We are still working on the design.
12. Mr. Swanson reminded the Board that we talked about our options for the last 4 years. We started talking about having just one auditorium instead of putting the money into two.
13. Mr. Wolf inquired if we have two change orders that are number 2.
14. Mr. Kanc asked if the one furniture bid raise concerns about the quality of the furniture.

### **B. Director Updates**

Mr. Rick Gilliam, Director of Building, Grounds, and Transportation provided updates to the Board of School Directors.

- NV/MR Summer Prep, Store & Clean Plan
- Summer Auction Dates
  - June 25 – Inventory Starts
  - July 2 – 18 Auction
  - July 23 – Board Approves Sale
- Geothermal RFP
- Dectron Unit
- Pool Water Refresh
- Roof Updates

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## **General Questions:**

1. Dr. Fry reminded the Board that we stage two areas for graduation and wait until 3:30 pm to make the call if graduation will be outside. We will need all available staff for these projects and graduation.
2. Mr. Kanc inquired if we have any responsibility for shipping the items to the winning bidder for the summer auction.
3. Mr. Gilliam reviewed with the Board of School Directors everything that needs to take place this summer. His staff will do as much of the work as possible. We are hiring extra personnel to assist with these tasks.
4. Dr. Fry gave permission for companies to stage areas. In order for them to complete some of the project, we have to stage areas so they can get into those areas as soon as school is over.
5. Mr. Wolf asked if we have any other addendum items.
6. Dr. Fry thanked the board for their support and cooperation in completing projects.

## **III. ADJOURNMENT**

The meeting was adjourned at 7:12 P.M.

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Wilbur Wolf, Jr., President